

COPYING & PRINTING

300-1,200 dpi output onto 20# white paper, price per original.

Quantity	Self-Serve	8½x11	x14	x17
1-4	.15	.19	.22	.26
5-24	.12	.16	.20	.24
25-499	.10	.14	.18	.22
500-1499	.08	.12	.16	.20
1500 +	.07	.10	.12	.16

2nd side	.08	.12	.16	.20
Hand-feed / resize (per original)				.50
Copy (rip) from e-mail, disk or scan				3.00

COLOR COPYING & PRINTING

600-1200 dpi output onto 20# paper, price per original.

Quantity	8½ x11	x14	x17
1-4	.35	.40	.50
5-24	.30	.35	.45
25-499	.25	.30	.40
500-1499	.20	.25	.35
1,500+	.15	.20	.30

2nd side	.20	.25	.35
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SPECIALTY PAPERS	x11	x14	x17
20# Pastel colors	.05		
24# Brite colors	.07		
24# Résumé (laid)	.08		
28# White text	.09	.12	.16
32# White text	.10		.17
60# White cover	.15		.26
80# White cover			.30
90# White cover	.22		
100# White cover	.29		
B&W Transparencies	.50		
Color Transparencies	.75		
Labels (sheet of 30)	1.00		

Other papers available
by special order.
1 ream minimum.

FINISHING

CUT

Set-up fee	5.50
Per cut (up to 100 sheets)	2.25

STAPLE

Machine (per sheet, up to 20 sheets)	.06
Manual (per sheet, up to 50 sheets)	.12

FOLD

Set-up fee (machine only)	5.50
Machine (per page, up to 3 folds)	.06
Manual (per page)	.12

COLLATE / INSERT / BOOKLET

Collate or Insert (by hand, per piece)	.12
Booklet (machine fold, collate, saddle-stitch)	.35
Booklet (manual fold, collate, saddle-stitch)	.55

DRILL

Machine (3 hole punch, per sheet)	.06
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BIND

Velo, other (per bind)	4.00+
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MAILING

LABEL / STAMP / WAFER SEAL

Apply labels/stamps (each)	.12
Apply wafer seal (each, includes seal)	.15

MAIL MERGE

Insert addresses and other data right into your Microsoft Office documents! Drop or e-mail us your Excel or delimited text files.

Set-up fee	7.00
Per insertion	.05

Prices are effective June 1, 2010 and are subject to change.

YES BizCenter is a not-for-profit social enterprise that invests 100% of our proceeds in helping youth learn to earn!

BUSINESS CARDS

Printed on 100# white index paper.

Full-Color	1 SIDE	2 SIDE
100	20.00	25.00
250	25.00	35.00
500	45.00	55.00
1,000	75.00	85.00

Black & White	1 SIDE	2 SIDE
100	15.00	20.00
250	20.00	30.00
500	35.00	45.00
1,000	50.00	60.00

Set-up fee (from computer file, per side)	5.00
Design or edit (per hour)	35.00

GRAPHIC DESIGN

Fliers, brochures, postcards... per hour 35.00

FAX

Send or Receive	Domestic	Int'l
Pages 1	2.00	4.00
Pages 2-10	1.50	2.00
Pages 11+	1.00	2.00

SHIPPING by

Handling fees are in addition to UPS published rates.

1-10 lbs.	4.00
Additional 10 lb. increments (each)	3.00
Billing to 3rd-party/recipient accounts	4.00
Parcels in non-cardboard containers	7.00

YOUR PURCHASES MAKE A DIFFERENCE

YES BizCenter is a not-for-profit venture launched July 19, 2004 by members of the **Young Entrepreneurs Society (YES)** to:

- ▶ provide quality, reasonably-priced products and services to our community
- ▶ provide paid and voluntary training to youth who are new to the workforce
- ▶ generate funds for our educational programs and to restore our facility
- ▶ support non-profit and community organizations with a 5% discount

Since 1998, YES has helped over 2,000 North Quabbin and Franklin County teens and young adults find and follow their own pathways to prosperity through entrepreneurship, job readiness and finance. Our programs include:

BizVenture — www.bizventure.org

A series of events, activities, classes and contests to inspire and help youth plan, start and operate their own businesses.

Odd Job Squad

Members advertise and sell their odd job services to residents and businesses.

North Quabbin Young Leaders Council

A self-governing youth group that meets weekly to plan projects and activities to help our region be a great place to be young. In the works: a teen music studio at YES and a teen news, information and events website — www.quabbinteens.org

Learn more at www.yes-inc.org!



44 youth served here as community service interns (CSIs) in 2009. Staff and other adults volunteered over 1,200 hours helping them gain 3,925 hours of paid and voluntary job training and work experience by helping 3,889 customers with their copy/fax/ship needs. This youth-planned and co-operated non-profit venture has operated full-time since 2004, independently and without cash subsidies. We've (knock on wood!) broken even most years.

YES BizCenter

24 South Main Street , Orange , MA 01364

Phone (978) 544-1865

Fax (978) 544-1809

Email bizcenter@yes-inc.org

Web www.yesbizcenter.org

HOURS

Monday-Friday 9AM-5PM



Monday-Friday pick up time 4PM

PAYMENT

Cash | Checks | VISA & MasterCard

On Account | Purchase Orders

***5% everyday discount** for all non-profit and community organizations!*

GUARANTEE

We strive to have every order perfect and on time. If you are not satisfied with our work, we will make it right for you or refund your money.

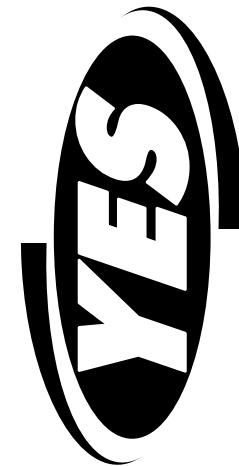
COMMONWEALTH
CORPS
INSPIRE. UNITE. ACT.



United
Way
Partner Agency

PRICE LIST

BizCenter



Your one-stop shop for business services

Copy | Fax | Ship